

Tools for Schools Phase II - Indoor Air Quality

Follow-up Action Plan for Site Based



Wingate Oaks Center

0991

80.1 83.6 578

Principal: Ms. Sarah Hausman

Walkthrough Date: 5/27/2005

Temp RH Co2
Outside Measurements

Room	Priority	Responsible	Response	Recommendation
104	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
104	3	Site Based	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
104B	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
104B	3	Site Based	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
105	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
105A	1	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
105A	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
105A	2	Site Based	Temperature was elevated at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
105A	2	Site Based	General cleanliness of the room at the time of assessment was not acceptable.	Site based administration should address general cleanliness with facility serviceperson staff.
105A	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
114	1	Site Based	Condensation on windows at the time of assessment. Temperature was not within acceptable range and no leaks were identified.	Site based administration to discuss with facility Project Manager.
114	2	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.
114	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.

Room	Priority	Responsible	Response	Recommendation
114	2	Site Based	Water is not poured down floor drain at least once a week.	Site based administration should address maintenance of drains with facility serviceperson staff.
118	2	Site Based	Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
118C	3	Site Based	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
118D	2	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.
118E	2	Site Based	It appears as though sink is not utilized regularly. Sewer gas odor detected. By running water regularly it eliminates the potential for sewer gas odors.	Site based administration should address maintenance of sinks with facility serviceperson staff.
118G	1	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.
118G	2	Site Based	Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.	Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.
118H	2	Site Based	General cleanliness of the room at the time of assessment was not acceptable.	Site based administration should address general cleanliness with facility serviceperson staff.
124	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
124	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
124	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
124	3	Site Based	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
135	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
135	2	Site Based	General cleanliness of the room at the time of assessment was not acceptable.	Site based administration should address general cleanliness with facility serviceperson staff.

Room	Priority	Responsible	Response	Recommendation
135	3	Site Based	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
135	3	Site Based	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
140	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
140	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
140	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
501	2	Site Based	Temperature was elevated at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
501	2	Site Based	Temperature was elevated at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
501	2	Site Based	Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
503	2	Site Based	Temperature was elevated at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.

Room	Priority	Responsible	Response	Recommendation
503	2	Site Based	Temperature was elevated at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
503	2	Site Based	Temperature was elevated at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
503	3	Site Based	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
601	2	Site Based	Temperature was elevated at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
601	2	Site Based	Temperature was elevated at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
701	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
701	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
701	3	Site Based	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
702	3	Site Based	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
703A	2	Site Based	Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
801B	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
801B	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.

Room	Priority	Responsible	Response	Recommendation
801B	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
803	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
803	2	Site Based	Unsealed food items were observed at the time of assessment. Unsealed food items may attract pests.	Site based administration should encourage all staff to maintain food items within sealable plastic storage containers.
803	2	Site Based	It appears that classroom/functions are not consistent with educational specifications for room use.	Site based administration to discuss with facility Project Manager.
803	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
804	2	Site Based	Air supply/return ventilation is not functioning qualitatively.	Facilities serviceperson to open supply and return vents.
804	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
804	2	Site Based	There appears to be a problem with spill clean up practices. To address all spills in a timely manner, all moisture effected materials must be dried within a 24-hour timeframe.	Site based administration should address general cleanliness with facility serviceperson staff.
804	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
804	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
804	2	Site Based	Ceiling tiles broken, damaged or missing.	Facilities serviceperson to replace damaged ceiling tiles.
804	2	Site Based	Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.	Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.
808A	2	Site Based	Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
808A	2	Site Based	Dust and dirt accumulation on floor. Floor needs wax.	Site based administration should address general cleanliness with facility serviceperson staff.
808B	2	Site Based	Air supply/return ventilation is not functioning qualitatively.	Facilities serviceperson to open supply and return vents.
902	2	Site Based	Temperature was elevated at the time of assessment.	Facilities serviceperson should monitor this room.
902	3	Site Based	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
902A	2	Site Based	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
902A	2	Site Based	Temperature was elevated at the time of assessment.	Facilities serviceperson should monitor this room.

Room	Priority	Responsible	Response	Recommendation
902B	2	Site Based	Temperature was elevated at the time of assessment.	Facilities serviceperson should monitor this room.
902B	3	Site Based	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
903	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
903	2	Site Based	Water is not poured down floor drain at least once a week.	Site based administration should address maintenance of drains with facility serviceperson staff.
903	2	Site Based	There appears to be a problem with spill clean up practices. To address all spills in a timely manner, all moisture effected materials must be dried within a 24-hour timeframe.	Site based administration should address general cleanliness with facility serviceperson staff.
903	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
903	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
903	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
903	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
905	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
906	2	Site Based	There appears to be a problem with spill clean up practices. To address all spills in a timely manner, all moisture effected materials must be dried within a 24-hour timeframe.	Site based administration should address general cleanliness with facility serviceperson staff.
906	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
906	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
906	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
906	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
906	2	Site Based	Humidity was slightly elevated at the time of assessment - 10% greater than outdoors.	Facilities serviceperson should monitor this room.
906	2	Site Based	Unsealed food items were observed at the time of assessment. Unsealed food items may attract pests.	Site based administration should encourage all staff to maintain food items within sealable plastic storage containers.
906	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.

Room	Priority	Responsible	Response	Recommendation
907	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
907	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
907	2	Site Based	Ceiling tiles broken, damaged or missing.	Facilities serviceperson to replace damaged ceiling tiles.
907	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
908	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
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908	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
909A	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
909A	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
909A	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.